



PROPOSAL FOR CALIFORNIA PARTICIPATION IN NEW NATIONAL EVENT/ACTIVITY/COMPETITION

Title of event: _____

Please describe event in 250 words or less (*overall summary of the event*).

What are the expected benefits for the participants?

Date and time of event: _____

Name and contact information of the state team or participant(s) requesting that the event be considered. (*Note: the team should include at least one 4-H YDP staff person, a volunteer, and a youth*).

Staff Name: _____

Address: _____

Email: _____

Phone: _____ Cell: _____

Signature: _____

Volunteer Name: _____

Address: _____

Email: _____

Phone: _____ Cell: _____

Signature: _____

Youth Name: _____

Address: _____

Email: _____

Phone: _____ Cell: _____

Signature: _____

*For additional participants, please attach contact information on a separate paper.

Please indicate the primary contact: _____

Signature of County Director for this location _____

(By signing, the CD acknowledges that she/he is aware of the proposed event and is willing to support the necessary facility use and insurance requirements.)

Provide link to websites that might provide additional information, if available:

FOR RECURRING EVENTS

Is this a recurring event? Yes No

If yes:

How often will it be repeated? _____

Describe how it will be sustained beyond the first year.

- *What is/will be the process for passing on the leadership for the program?*
- *Is there (or will there be) a procedures manual available?*
- *What are the plans to secure sustainable funding?*

PARTICIPANT INFORMATION

Describe the target audience, including age/grade level: _____

How many youth/adults are expected to participate in the event?

Youth: _____

Adults: _____

How will other youth/adults will be positively impacted by the event (*i.e., what is the “ripple effect”*)?

Is there a cost to participants? If so, what is the estimated cost? _____

If there is a cost to participate, will there be financial assistance for youth who do not have the funds? _____

Is there an application or qualification process (i.e., enrollment in a project area, staff approval, etc.) for determining eligibility for participation? If so, please describe. _____

LOCATION/SAFETY

Location of event:

City: _____ State: _____

Name/type of facility: _____

Is the location easily accessible by major highways/roads? _____

How close is the nearest airport? _____

Are all facilities ADA (American Disabilities Act) compliant? _____

What safety precautions have been or will be taken? (*Keep in mind specific needs for this particular event*). _____

How will appropriate youth supervision be provided? _____

FINANCIAL INFORMATION

On a separate sheet, please include a detailed budget for this event (*registration cost, travel, meals for participants*).

Are there scholarships/financial aid available? _____

YOUTH DEVELOPMENT COMPONENT

What will participants learn at this event? (*citizenship, leadership, life skills*)

Will there be fundraisers for this event? If so, please describe what leadership roles youth will play in fundraising. _____

What authentic leadership roles will youth play in planning, implementing this event?

How will 4-H members share what they learned when they return to their home counties?

How does the event support the 4-H Mission & Direction Program Criteria?

EVALUATION

How and when is the event evaluated? _____

Who is responsible for evaluating the event? _____

How will it be demonstrated that the event was successful with regards to the youth development goals described in the previous section? _____

Who is responsible for submitting post-event information and evaluation data to the State 4-H Office? _____

ADDITIONAL QUESTIONS FOR COMPETITIVE EVENTS

What additional benefits are obtained because of the element of competition?

Is there a pre-qualifying competition for this event? (*Please name the event*):

If YES... Does the state competition meet minimum requirements for national competition (*if applicable*)? _____

If NO...

Are there resources available to start one? _____

Or, is there an alternate means of selection? _____

What events or trainings exist at the local, sectional, or state level to prepare youth for this competition? _____

How will the judging criteria be made available to the participants? _____

How will the judges score the participants? Has the scoring tool been reviewed and piloted?

How will youth receive feedback on their performance? _____

What is the award system used and why? (*Danish vs. American*). _____

What types of recognition will be given to participants? _____

Name and contact information for the national event host.

Staff Name: _____

Address: _____

Email: _____

Phone: _____ Cell: _____